

ROYAL COLLEGE OF MUSIC

Estates and Facilities

Working at Height Policy

Royal College of Music

Steps must be taken to ensure not only the safety of those working at height, but also to ensure the safety of those who might be impacted by the work at height, for example passers-by and those working beneath any work at height activity. Those individuals involved in work at height must be competent and must receive an appropriate level of supervision for the work. The level of competence and supervision required is dependent on the risk associated with the work.

Equipment used for work at height must be registered in an inventory and must be properly inspected and maintained, and records kept of all such maintenance and inspection work. Some items will require statutory inspections, and the Estates Department must be informed of the existence of all equipment used for work at height so that the necessary arrangements can be made for such statutory inspections

When not in use, all equipment must be kept secure so that it cannot be used by any un-authorised individuals. This includes ensuring that un-authorised access to elevated work platforms is not possible.

Responsibilities